

Health and Safety Risk Assessment

Directorate: Children & Adults		Team: Ealing Music Service (EMS)		Location: Schools			Date of Assessment: 21/09/2020	Date for Review: 21/09/2020	
Activity or Work Area Assessed: Large-group singing lessons		Assessors: ANONYMOUS							
Hazard	Who could be harmed and how?	L – Likelihood (1 – 4)	S – Severity (1 – 4)	Risk rating – Lx S = R (1 – 16)	Date of completion	Control measures already in place	Person responsible for control measure	Date of completion	
<p>Singing should not take place in larger groups such as choirs and ensembles, or assemblies unless significant space, natural airflow (at least 10l/s/person for all present, including audiences) and strict social distancing and mitigation as described below can be maintained.</p>									

Signed:

_____	ANONYMOUS	(Assessor)	21/09/2020
_____	ANONYMOUS	(Assistant Head)	21/09/2020
_____	ANONYMOUS	(Assistant Head)	21/09/2020

Reviewed by:

Risk Rating:

		Severity			
		1-Trivial	2-Minor	3.Serious	4.Major
Likelihood	4-Very Likely	4 L	8 M	12 H	16 C
	3-Likely	3 L	6 M	9 H	12 H
	2-Possible	2 L	4 L	6 M	8 M
	1-Remote	1 L	2 L	3 M	4 M

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	1-Remote	1 L	2 L	3 L	4 L
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Critical (16)	Immediate	Stop. Do not undertake the activity-critical risk, too high and unacceptable. Controls need to be implemented and the risk rating reduced to an acceptable level before the activity can recommence
High (9 -12)	1 week	Require immediate attention to bring the risk down to an acceptable level
Medium (6 - 8)	1 month	Review existing controls and consider additional ones. Regular monitoring required
Low (1 – 4)	3 months	Continue with the existing controls, operations requires monitoring

Hazard: Something that has the potential to cause harm

Likelihood: The likelihood of the hazard causing harm

Risk rating is calculated by multiplying the likelihood by the severity:

e.g.: a likely chance of an accident resulting in a major injury = 3 x 4 = 12

therefore, a medium risk – within 1 month - review existing controls and consider additional ones. Regular monitoring required.