

EMS827 Risk Assessment - COVID-19 Spark! (Non-blown)

Directorate: Children & Adults	Team: Ealing Music Service (EMS)	Location: Schools & Education Settings in Ealing	Date of Assessment: 13/07/2020	Date for Review: 13/01/2021
Activity or Work Area Assessed: Whole Class Ensemble Tuition (WCET) – <i>Spark!</i> (Non-blown instruments)	Assessors: Yogesh Dattani, Lee Marchant & Samantha Spence			

Context: Whole-class [instrument] tuition – taught in classes/bubbles of x pupils. If specific to a year group, class or other situation, provide details such as where it takes place (site, space, room) numbers involved, equipment and who is present from the school for the duration the activity.

Hazard	Who could be harmed and how?	L – Likelihood (1 – 4)	S – Severity (1 – 4)	Risk rating – Lx S = R (1 – 16)	Date of completion	Control measures	Person responsible for control measure	Date of completion
Airborne Transmission	Teachers and pupils	2	4	8	13/07/2020	<ul style="list-style-type: none"> Safe System of Work to be in place. Visiting EMS teachers to be provided with an area to teach which is at least 2m away from pupils and the space used for lessons should be large enough for pupils to adhere to government social distancing guidelines – at least 1m for non-blown hand held instruments. 	School Staff	
		2	2	4		<ul style="list-style-type: none"> Personal Protective Equipment If required (re government guidelines) EMS teachers will be required either to wear an EMS provided head visor or be situated behind an EMS provided plexiglass screen. 	EMS Teacher	
		2	2	4		<ul style="list-style-type: none"> Space & Ventilation Sessions may be in whole class groups however there should be minimal moving around and pupils should mostly face forwards. Good ventilation is advised such as windows open during the session. 	School Staff	

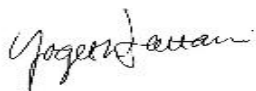
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Surface Transmission via touch surfaces (Handling & Playing)	Teachers and pupils	2	4	8	13/07/2020	<ul style="list-style-type: none"> Sharing instruments Instruments that are only used by one person should be cleaned as usual but with additional care. If instruments are used by more than one person (e.g. classroom percussion) or reallocated, a more meticulous cleaning may be called for*. Enhanced hand hygiene should be routinely observed. If instruments are shared between pupils, additional cleaning is strongly advised. <p><i>*See EMS guidance below on suggested cleaning products</i></p>	School Staff	
Surface Transmission	Teachers and pupils	2	2	4	13/07/2020	<ul style="list-style-type: none"> Books and other resources If books are used, pupils should have their own to refer to and not share. Alternatively, resources should be projected onto a screen or whiteboard. 	School Staff	

- *Cleaning of Instruments**

COVID-19 virus particles are believed to survive for two to five days on hard surfaces. Disinfectant wipes and/or sprays are effective but bear in mind that most instruments contain multiple materials. Some disinfectant products will damage some instruments with varnished or polished finishes. Hot, soapy water is just as effective as disinfectant wipes. Instruments or parts of instruments made entirely from plastic may be submersed. For wooden instruments, follow manufacturers' instructions or test your cleaning product on an inconspicuous surface. You may want to wipe the chinrests of violins or violas but it probably is not necessary (pure sweat is not thought to carry viruses). The neck and fingerboard and the lower end of the bow of all bowed strings may also be wiped. After five days of not being played, normal cleaning of any equipment will suffice.

Signed:



Yogesh Dattani

Head of Ealing Music Service

(Assessor)

13/07/2020



Samantha Spence

Assistant Head (Staff & Pupils)

(Assistant Head)

13/07/2020



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Lee Marchant

Assistant Head (Schools & Teachers)

(Assistant Head)

13/07/2020

Reviewed by: _____

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Risk Rating:

		Severity			
		1-Trivial	2-Minor	3.Serious	4.Major
Likelihood	4-Very Likely	4 L	8 M	12 H	16 C
	3-Likely	3 L	6 M	9 H	12 H
	2-Possible	2 L	4 L	6 M	8 M
	1-Remote	1 L	2 L	3 L	4 L

Critical (16)	Immediate	Stop. Do not undertake the activity-critical risk, too high and unacceptable. Controls need to be implemented and the risk rating reduced to an acceptable level before the activity can recommence
High (9 -12)	1 week	Require immediate attention to bring the risk down to an acceptable level
Medium (6 - 8)	1 month	Review existing controls and consider additional ones. Regular monitoring required
Low (1 – 4)	3 months	Continue with the existing controls, operations requires monitoring

Hazard: Something that has the potential to cause harm

Likelihood: The likelihood of the hazard causing harm

Risk rating is calculated by multiplying the likelihood by the severity:

e.g.: a likely chance of an accident resulting in a major injury = 3 x 4 = 12

therefore, a medium risk – within 1 month - review existing controls and consider additional ones. Regular monitoring required.