

EMS825 Risk Assessment - COVID-19 Peripatetic Tuition

Directorate: Children & Adults		Team: Ealing Music Service (EMS)		Location: Schools & Education Settings in Ealing		Date of Assessment: 13/07/2020	Date for Review: 13/01/2021	
Activity or Work Area Assessed: Peripatetic instrumental tuition		Assessors: Yogesh Dattani, Lee Marchant & Samantha Spence						
Context: Peripatetic instrumental tuition – taught in small-groups (individual to small groups of 4 or 5 pupils) grouped in bubbles (bespoke to relevant schools). Schools will need to provide details, such as, where lessons will take place (site, space, room), numbers involved and equipment used.								
Hazard	Who could be harmed and how?	L – Likelihood (1 – 4)	S – Severity (1 – 4)	Risk rating – Lx S = R (1 – 16)	Date of completion	Control measures	Person responsible for control measure	Date of completion
Airborne Transmission	Teachers and pupils	2	2	4	13/07/2020	<ul style="list-style-type: none"> Safe System of Work to be in place. Visiting EMS teachers to be provided with an area to teach which is at least 2m away from the end of the instrument in the case of Strings, Percussion & Woodwind, and at least 3m from the end of the instrument in the case of Brass. Paper towels should be provided to catch water key ventilation and pupils should clean their own liquid. Wipes should be provided to clean pupils own instrument if required. 	School Leadership	
		2	2	4		<ul style="list-style-type: none"> Personal Protective Equipment If required (in accordance with Government guidelines), EMS teachers will be required either to wear an EMS provided head visor or be situated behind an EMS-provided plexiglass screen. 	EMS Teacher	
		2	2	4		<ul style="list-style-type: none"> Space & Ventilation Sessions should be in groups of no more than 5, involve minimal movement and pupils should mostly face forwards. Good ventilation, ideally overhead extraction, or windows to be kept open during the session. 	EMS Teachers	


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Surface Transmission via mouthpiece	Teachers and pupils	2	4	8	13/07/2020	<ul style="list-style-type: none"> Sharing instruments or mouthpieces The sharing of instruments or mouthpieces is not considered safe and is therefore prohibited for all peripatetic instrumental lessons involving mouth blown instruments. Instruments (not just cases) should be clearly labelled to ensure no-accidental sharing occurs. Teachers must not play on student's instruments. 	EMS Teachers	
Surface Transmission	Teachers and pupils	2	2	4	13/07/2020	<ul style="list-style-type: none"> Books and other resources If books are used, pupils should have their own to refer to and not share. Alternatively, resources should be projected onto a screen or whiteboard. 	EMS Teachers	
Surface Transmission	Teachers and pupils	2	2		13/07/2020	<ul style="list-style-type: none"> Practice Books If practice books are used, pupils should be asked to write down details of homework set, not the EMS teacher. 	EMS Teachers	

Signed:



Yogesh Dattani Head of Ealing Music Service (Assessor) 13/07/2020



Samantha Spence Assistant Head (Staff & Pupils) (Assistant Head) 13/07/2020



Lee Marchant Assistant Head (Schools & Teachers) (Assistant Head) 13/07/2020

Reviewed by: _____

Risk Rating:

		Severity			
		1-Trivial	2-Minor	3.Serious	4.Major
Likelihood	4-Very Likely	4 L	8 M	12 H	16 C
	3-Likely	3 L	6 M	9 H	12 H
	2-Possible	2 L	4 L	6 M	8 M
	1-Remote	1 L	2 L	3 L	4 L

Critical (16)	Immediate	Stop. Do not undertake the activity-critical risk, too high and unacceptable. Controls need to be implemented and the risk rating reduced to an acceptable level before the activity can recommence
High (9 -12)	1 week	Require immediate attention to bring the risk down to an acceptable level
Medium (6 - 8)	1 month	Review existing controls and consider additional ones. Regular monitoring required
Low (1 – 4)	3 months	Continue with the existing controls, operations requires monitoring

Hazard: Something that has the potential to cause harm

Likelihood: The likelihood of the hazard causing harm

Risk rating is calculated by multiplying the likelihood by the severity:

e.g.: a likely chance of an accident resulting in a major injury = 3 x 4 = 12

therefore, a medium risk – within 1 month - review existing controls and consider additional ones. Regular monitoring required.