

## EMS823 Risk Assessment – Ensembles

Directorate: Children & Adults		Team: Ealing Music Service (EMS)		Location: Schools & Education Settings in Ealing		Date of Assessment: 21/10/2020	Date for Review: 13/01/2021	
Activity or Work Area Assessed: EMS Ensembles		Assessors: Lee Marchant & Caroline Swan						
Context: Risk Assessment for EMS run ensembles (Tutti/Kick Start)								
Hazard	Who could be harmed and how?	L – Likelihood (1 – 4)	S – Severity (1 – 4)	Risk rating – Lx S = R (1 – 16)	Date of completion	Control measures	Person responsible for control measure	Date of completion
Airborne Transmission	Teachers and pupils	2	4	8	21/10/2020	<ul style="list-style-type: none"> <li><b>Safe System of Work to be in place.</b> Visiting EMS teachers to be provided with a space for the ensemble to rehearse which is large enough for the ensemble to socially distance (at least 2m). Paper towels should be provided to catch any key drippage and pupils should clean their own liquid.</li> </ul>	School Staff & EMS Ensemble Development Lead	
		2	2	4		<ul style="list-style-type: none"> <li><b>Personal Protective Equipment</b> If required (re government guidelines) EMS teachers will be required either to wear an EMS provided head visor or be situated behind an EMS provided plexiglass screen. A distance of 3m should be kept between the teacher and the ensemble where possible.</li> </ul>	EMS Teacher	
		2	2	4		<ul style="list-style-type: none"> <li><b>Space &amp; Ventilation</b> Sessions should be in groups of no more than 15, involve minimal movement and pupils should mostly face forwards. Good ventilation, ideally overhead extraction, or windows open during the session should be in place.</li> </ul>	School Staff & EMS staff	

## EMS823 Risk Assessment – Ensembles

<b>Surface Transmission via mouthpiece</b>	Teachers and pupils	2	4	8	21/10/2020	<ul style="list-style-type: none"> <li>• <b>Sharing instruments or mouthpieces</b> The sharing of instruments or mouthpieces is not considered safe and is therefore prohibited in any ensemble. Where possible instrument cases should be clearly labelled to ensure no-accidental sharing occurs, or cases can be kept under pupils chairs. Teachers must not play on students' instruments.</li> </ul>	School Staff	
<b>Surface Transmission</b>	Teachers and pupils	2	2	4	21/10/2020	<ul style="list-style-type: none"> <li>• <b>Music &amp; Music Stands</b> Pupils should have their own stands and music and these should not be shared. Distribution of music should be done by email for pupils to print or individual folders should be prepared clearly labelled and not touched for at least 72 hours prior to playing.</li> </ul>	School Staff	
<b>General Surface Transmission</b>					21/10/2020	<p><b>Frequently touched items</b> Pupils should always stay sat on their individual chair and chairs should be wiped down at the end of the rehearsal in line with individual school risk assessment</p> <p>Any areas touched by pupils and staff should be wiped down and cleaned at the end of each rehearsal.</p>	Everyone	

Signed:



Lee Marchant

Assistant Head of Service

21/10/2020



Caroline Swan

Ensemble Development Lead

21/10/2020

Reviewed by: \_\_\_\_\_

Risk Rating:

		Severity			
		1-Trivial	2-Minor	3.Serious	4.Major
Likelihood	4-Very Likely	4 L	8 M	12 H	16 C
	3-Likely	3 L	6 M	9 H	12 H
	2-Possible	2 L	4 L	6 M	8 M
	1-Remote	1 L	2 L	3 L	4 L

<b>Critical (16)</b>	Immediate	Stop. Do not undertake the activity-critical risk, too high and unacceptable. Controls need to be implemented and the risk rating reduced to an acceptable level before the activity can recommence
<b>High (9 -12)</b>	1 week	Require immediate attention to bring the risk down to an acceptable level
<b>Medium (6 - 8)</b>	1 month	Review existing controls and consider additional ones. Regular monitoring required
<b>Low (1 – 4)</b>	3 months	Continue with the existing controls, operations requires monitoring

**Hazard:** Something that has the potential to cause harm

**Likelihood:** The likelihood of the hazard causing harm

**Risk rating is calculated by multiplying the likelihood by the severity:**

**e.g.: a likely chance of an accident resulting in a major injury = 3 x 4 = 12**

**therefore, a medium risk – within 1 month - review existing controls and consider additional ones. Regular monitoring required.**